

**BOARD for COMMUNITY DEVELOPMENT through EDUCATION
GOVERNMENT OF ANDHRA PRADESH**



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Prof. M.L.S.DEVA KUMAR

Secretary & CEO

Lr.No.APSCHE-BCDE/LIP/PRERANA MITRA APP/1

16.06.2023

To

The Registrars

All Universities in AP, Andhra Pradesh,

Dear Sir / Madam,

Sub: APSCHE – BCDE – UNICEF – Learning Improvement Program (LIP) – CSP – Reg

Ref: 1. Lr.No. APSCHE-BCDE/LIP/1 dt. 17.03.2023 to Registrars of All Universities AP

2. Discussions of BCDE University Coordinators Meeting on 05.06.2023 at
Vijayawada.

Vide ref. cited above, It is communicated to the Registrars of all Universities in AP that, In the Video Conference held on 15.03.2023, Prof. K.Hemachandra Reddy Chairman, APSCHE invited all Hon'ble Vice Chancellors & Registrars to implement "Learning Improvement Program – Handholding of School Children" by HEIs as part of Community Service Project of UG students in the forthcoming CSP or Short term internship period.

The Government of Andhra Pradesh is taking all measures to increase quality of education from primary level to higher education level. As per the baseline surveys, ASER, National Achievement Survey (NAS), and other national/state assessment reports established the fact that the Andhra Pradesh student's FLN skills are poor when compared to the national average. It is very much essential to enhance the foundational literacy and numeracy skills at school level. Government of AP is committed for that and several measures have been initiated.

One of such is "The Learning Improvement Program (LIP)", which is envisaged to strengthen the Foundational Literacy and Numeracy skills among government school children.

In this context, the Andhra Pradesh State Council of Higher Education (APSCHE) and Board for Community Development through Education (BCDE) had entered into a Memorandum of Understanding (MoU) with Samagra Shiksha, Dept. of Village and Ward Secretariat, UNICEF, Centre for Innovations in Public Systems (CIPS) and Save the Children in order to implement the Learning Improvement Program (LIP) effectively in Andhra Pradesh.

As part of Community Service Project or Short term Internship Program or any interested students can be take part in the LIP, as it improves the quality of school education. The APSCHE has declared 2023-24 year as an Education year which will give an opportunity for undergraduate students to work with school children to achieve age-appropriate/class-appropriate learning outcomes.

In this connection, all the Registrars are hereby requested to instruct all Principals to motivate their students to register themselves for LIP project to extend their service at nearest primary schools convenient to them. To follow the steps mentioned below for effective and hassle free implementation of LIP.

1. Principals need to designate a faculty member as Nodal Officer for LIP, preferably BCDE College Coordinator / CSP Nodal Officer.
2. Principal & BCDE College Coordinator or Nodal Officer shall inform to all Faculty Members & **motivate all students** to take part in LIP either as **“Community Service Project”** or as an **additional Service Project**. Such students need to register their names through **“PRERANA MITRA APP”** (with Govt of AP LOGO) **downloaded** from **PlayStore** and installed.
3. All the HEI student volunteers (Prerana Mitras) are needed to **read Child Protection Policy** and need to accept it immediately after installing APP. They **need to be abide** by that.
4. Students need to Choose in which Mandal / Village/School, He/She is preferring to take up the LIP.
5. Prerana Mitra App will give all preparation material, activity modules for conducting activity/ sessions to school children. Prerana Mitras need to read modules, by clicking **“EYE”** symbol on top right corner of each Module Page and need to conduct the sessions in the order of sequence.
6. The instructions posted on the APP need to be followed by the students for their attendance, activity reports etc.,
7. The Students need to report to the Head Master/Mistress (HM) of the School (Carry your College ID every time while visiting school) and can start Community Service Project as per the instructions provided on PRERANA MITRA APP.
8. On completion of CSP period, the performance of each students in implementing LIP will be gauged by corresponding HMs, through Prerana Mitra App and will be recommended for **certificate with UNICEF SEAL**, which will be internationally recognised. They will be provided with add-on services from UNICEF portals.
9. The issued certificate shall be submitted by the student to respective CSP Mentor/Principal for consideration of LIP as Community Service Project and to get awarded with specified credits for CSP.
10. The College Principal, BCDE Coordinator / Nodal Officer will be receiving an appreciation certificate from APSICHE, BCDE, Govt. of AP & UNICEF.

A detailed instructions or **user manual of PRERAMA MITRA APP** is enclosed herewith for reference and can be used if required.

Thanking you,

Yours sincerely,



SECRETARY & CEO, BCDE

Copy to

The Chairman, BCDE for favour of information

The Secretary, APSICHE, PA to Chairman, APSICHE for information

Consultant, UNICEF for necessary action

State Project Director, Samagra Sikhsha, Govt of AP for information

All the Registrars of Universities with a request to share with all Principals for necessary action,

BCDE University Coordinators for necessary action



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION



Assessment methodology for Internships / On the Job Training / Apprenticeship under the revised CBCS (2020 – 21 onwards)

As per the revised CBCS based curriculum which is implemented from the academic year 2020-21, three internships are mandatory for all students irrespective of the type of College (Govt / Private Aided / Autonomous / Constituent / Private Un-aided) and the programme of study (BA/B.Com/B.Sc/BBA/Honours, etc.).The following is the evaluation methodology for awarding marks/grades.

First internship (April-May after 1st year examinations): Community Service Project

To inculcate social responsibility and compassionate commitment among the students, the summer vacation in the intervening 1st and 2nd years of study shall be for Community Service Project (the detailed guidelines are circulated separately).

Learning outcomes:

- To facilitate an understanding of the issues that confronts the vulnerable / marginalized sections of the society.
- To initiate team processes with the student groups for societal change.
- To provide students an opportunity to familiarize themselves with urban / rural community they live in.
- To enable students to engage in the development of the community.
- To plan activities based on the focused groups.\
- To know the ways of transforming the society through systematic programme implementation.

Assessment Model for the First Internship (April-May after 1st year examinations):

There will be only internal evaluation for this internship. Each faculty member is to be assigned with 10 to 15 students depending upon availability of the faculty members. The faculty member will act as a faculty-mentor for the group and is in-charge for the learning activities of the students and also for the comprehensive and continuous assessment of the students.

The assessment is to be conducted for 100 marks. The number of credits assigned is 4. Later as per the present practice the marks are converted into grades and grade points to include finally in the SGPA and CGPA.

The weightings shall be:

Project Log	20%
Project Implementation	30%
Project report	25%,
Presentation	25%

Each student is required to maintain an individual logbook, where he/she is supposed to record day to day activities. The project log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.

While grading the student's performance, using the student's project log, the following should be taken into account -

- a. The individual student's effort and commitment.
- b. The originality and quality of the work produced by the individual student.
- c. The student's integration and co-operation with the work assigned.
- d. The completeness of the logbook.

The assessment for the **Community Service Project implementation** shall include the following components and based on the entries of Project Log and Project Report:

- a. Orientation to the community development
- b. Conducting a baseline assessment of development needs
- c. Number and Quality of Awareness Programmes organised on beneficiary programmes and improvement in quality of life, environment and social consciousness, motivation and leadership, personality development, etc.
- d. Number Quality and Duration of Intervention/service Programmes (Prevention or promotion programs that aim to promote behavioural change in defined community contexts to address social problems) organised.
- e. Followup Programmes suggested (Referral Services, Bringing Community Participation)
- f. Developing short and mid-term action plans in consultation with local leadership and local government officers.

The **Project Report** should contain

- a) Introduction, scope, objectives, and methodology
- b) Project specifications (area / background of the work assigned).
- c) Problems identified.
- d) Analyses of the problems
- e) Community awareness programmes conducted w.r.t the problems and their outcomes.
- f) Intervention/service programmes taken up
- g) Short-term and long term action plan for implementation
- h) Recommendations and conclusions.
- i) References

The **Project Presentation** is to be made by the student after he/she reports back to the College. The components for assessment are –

- a. assessing the involvement in the project
- b. presentation skills
- c. final outcome of the project as evinced by the student.

Example:

Name of the Student:	X. YY ZZZ	
Class & Year of Study	II B.A. 2021 - 2022	
Registered Number	000000	
Assessment Component	Max Marks	Marks Secured
1. Project Log	20	15
2. Project Implementation	30	20
3. Project Report	25	20
4. Presentation	25	20
TOTAL OUT OF 100	100	75

Letter grade	Grade Point	Credits	Credit Point
O (outstanding)	10	2	20
A+ (Excellent)	9	2	18
A (Very Good)	8	2	16
B+ (Good)	7	2	14
B (Above average)	6	2	12
C (Average)	5	2	10
D (Pass)	4	2	8
F (Fail)	0		
Ab (Absent)	0		

In the above example, 75 marks are converted to letter grade / grade point.

Letter grade	Grade Point	Credits	Credit Point
B+ (Good)	7	2	14

Second Internship (April-May after 2nd year examinations): Apprenticeship / Internship / On the job training / In-house Project / Off-site Project

To make the students employable, an Apprenticeship / Internship / On the job training / In-house Project / Off-site Project shall be undertaken by the students in the intervening summer vacation between the 2nd and 3rd years.

Learning outcomes

- Explore career alternatives prior to graduation.
- Integrate theory and practice.